Regular Board Meeting
Natomas USD
February 08, 2017 5:30PM
EDUCATION CENTER - BOARD ROOM 1901 Arena Blvd., Sacramento, CA 95834 Closed Session: 5:30 p.m. Open Session: 7:30 p.m.

I. OPEN SESSION

Quick Summary / Abstract:

NOTE: Open Session of Board Meetings are video recorded and available for viewing on the District's website at https://natomasunified.org/board-of-trustees/videos/. Those in attendance should expect that the recordings will capture all activity and discussions before, during, and after meetings.

II. ROLL CALL

III. ANNOUNCEMENT OF ITEMS TO BE DISCUSSED IN CLOSED SESSION

IV. PUBLIC COMMENTS REGARDING CLOSED SESSION ITEMS

Quick Summary / Abstract:

PROCEDURE: The Board of Trustees welcomes the public's participation at Board Meetings and has devoted time in the meeting for that purpose. The Board requests that you fill out a Public Comment card and turn it in to the Superintendent's Assistant. Your name will be called under the appropriate agenda item or Public Comment section of the agenda. Presentations from the public are limited to two (2) minutes regarding any item that is within the Board's subject matter jurisdiction. The Board shall limit the total time for public input on each item to 20 minutes. Please note that Government Code Section 54954.2(a) limits the ability of Board Members to respond to public comments. In addition, the Board may not take action on any item which is not on this agenda except as authorized by Government Code 54954.2.

V. CLOSED SESSION

Quick Summary / Abstract:

PROCEDURE: There are a number of exceptions to the requirement that the public business is done in public. The Legislature has articulated these exceptions because of public necessity for confidentiality or because an open disclosure would violate the privacy rights of an employee or a pupil.

V.a. Government Code 54954.5 Conference with Real Property Negotiators – Property APN 225-0190-014-0000, 225-0170-064-0000, 225-1250-002-0000, 225-1250-049-0000, 225-1250-048-0000

Quick Summary / Abstract:

Doug Orr, Associate Superintendent

V.b. Government Code Section 54957 - Public Employee Discipline/Dismissal/Release

Quick Summary / Abstract:

Doug Orr, Associate Superintendent

V.c. Government Code Section 54962: Stipulated Expulsion No. 2016-2017 J

Quick Summary / Abstract:

Cecil Duke, Assistant Superintendent – Student Services and Safety

V.d. Superintendent's Evaluation

VI. RECONVENE OPEN SESSION

VII. ROLL CALL/PLEDGE OF ALLEGIANCE

VIII. ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION

IX. APPROVAL OF THE AGENDA

X. CELEBRATIONS

X.a. African American History Month

Quick Summary / Abstract:

Jim Sanders, Director of Communications

Recommended Motion:

The Board is asked to recognize February as African American History month.

X.b. Inderkum High School Football Program and Coaching Staff

Quick Summary / Abstract:

Dave Nickerson, Director - School Leadership and Support

Recommended Motion:

The Board is asked to recognize the accomplishments of the Inderkum High School Football Program and coaching staff.

X.c. Student Board Member Recognition - Andy Saturnino

Quick Summary / Abstract:

Board of Trustees

Recommended Motion:

The Board is asked to recognize Andy Saturnino, Student Board Member, for his efforts as the student representative for the 2016-2017 Fall Semester.

X.d. 2017 Classified Employees of the Year

Quick Summary / Abstract:

Doug Orr, Associate Superintendent

Recommended Motion:

The Board is asked to recognize the 2017 Classified Employees of the Year.

Rationale:

The District is proud to announce the 2017 Classified Employees of the Year:

- Maintenance, Operations and Facilities – Luis Chavez, Custodial Team Leader II at H. Allen Hight Elementary
- Office and Technical – Teri Ortega, Office Specialist III at the Education Center
- Para-Educator and Instructional Assistance – Brittany Ross, Instructional Assistant II at Bannon Creek Elementary
- Support Services and Security – Rene Trujillo, Campus Safety Specialist II at Natomas High

Special congratulations to James Valles, Food Services Assistant II in Nutrition Services, who was selected as Natomas Unified School District's 2017 Classified Employee of the Year.

X.e. Reception for the 2017 Classified Employees of the Year

XI. COMMUNICATIONS

XI.a. California Schools Employees Association (CSEA)

XI.b. Natomas Teachers Association (NTA)

XI.c. Student Board Member

XI.d. Board Members

XI.e. Superintendent's Report

XII. PUBLIC COMMENTS

Quick Summary / Abstract:

PROCEDURE: The Board of Trustees welcomes the public's participation at Board Meetings and has devoted time in the meeting for that purpose. The Board requests that you fill out a Public Comment card and turn it in to the Superintendent's Assistant. Your name will be called under the appropriate agenda item or Public Comment section of the agenda. Presentations from the public are limited to two (2) minutes regarding any item that is within the Board's subject matter jurisdiction. The Board shall limit the total time for public input on each item to 20 minutes. Please note that Government Code Section 54954.2(a) limits the ability of Board Members to respond to public comments. In addition, the Board may not take action on any item which is not on this agenda except as authorized by Government Code 54954.2.

XIII. PRESENTATIONS

XIII.a. 2016-17 Budget Update

Quick Summary / Abstract:

William Young, Deputy Superintendent

Rationale:

Governor Jerry Brown's Budget Proposal for 2017-2018 was released on January 10, 2017. This presentation will provide information related to the Governors Budget Proposal, increasing pension costs and local factors that impact the NUSD budget.

XIV. CONSENT ITEMS

Quick Summary / Abstract:

PROCEDURE: Generally, routine items are approved by one motion without discussion. The Superintendent or Board member may request that an item be pulled from the Consent Agenda and voted on separately.

XIV.a. Approve the Consent Calendar

XIV.b. Approve the January 11, 2017 Regular Board Meeting Minutes, January 20, 2017 Special Board Meeting Minutes and the January 25, 2017 Special Board Meeting Minutes

Quick Summary / Abstract:

Chris Evans, Superintendent

Recommended Motion:

The Board is asked to approve the January 11, 2017 Regular Board Meeting Minutes, January 20, 2017 Special Board Meeting Minutes and the January 25, 2017 Special Board Meeting Minutes.

XIV.c. Approve the Personnel Items

Quick Summary / Abstract:

Doug Orr, Associate Superintendent

Rationale:

Certificated New Hires: Amy Baggett, Teacher, Bannon Creek Elementary, Effective: January 9, 2017; Kelly Charles, Teacher, H.Allen Hight Elementary, Effective: January 3, 2017; Serge Koblik, School Psychologist, Itinerant, Effective: January 9, 2017; Dilshod Rizam, Teacher, Natomas Middle School, Effective: January 17, 2017

Certificated Resignation: Alonzo Garza, Teacher, Natomas Middle School, Effective: January 19, 2017

Classified New Hires: Scott King, Custodian, Natomas High School, 8.0 hours, Effective: December 22, 2016; Eva Curtis, Speech and Language Pathologist Assistant, Special Education, 6.0 hours, Effective: January 12, 2017; Nicole Franklin, Instructional Assistant II, American Lakes Elementary, 6.0 hours, Effective: January 9, 2017; Juanamaria DeAnda, Office Specialist III, Discovery High School, 8.0 hours, Effective: January 9, 2017; Veronika Stewart, Instructional Assistant II, Heron School, 6.0 hours, Effective: January 13, 2017; Alesha Smith, Playground Assistant, H. Allen Hight, 2.58 hours, Effective: January 23, 2017; Consuelo Delgado, Food Service Assistant I, Inderkum High School, 2.0 hours, Effective: January 17, 2017

Classified Transfers: Zasha Hodge, Campus Safety Specialist II, Natomas High School, 8.0 hours to School Secretary II, Natomas Gateways Middle School, 8.0 hours, Effective: January 12, 2017; Carmilla Robinson, Student Assistant, Bannon Creek Elementary, 6.0 hours to Student Assistant, Two Rivers Elementary, 6.0 hours, Effective: February 6, 2017; Leticia Lujan, Custodian, Natomas Middle School, 8.0 hours to Custodian, H. Allen Hight Elementary, 8.0 hours, Effective: January 30, 2017

Classified Retirements: Sherry Duschka, Accounting and Budget Analyst, Financial Services, 8.0 hours, Effective: June 30, 2017; Donna Millwee, Registrar, Natomas High School, 8.0 hours, Effective: March 31, 2017

Classified Resignations: Leigh Ann Reinthaler, Food Service Team Leader, Inderkum High School, 8.0 hours, Effective: January 9, 2017; Aericka Westerfield, Health Services Assistant II, H. Allen Hight, 6.0 hours, Effective: January 20, 2017; Cheryl Anway, Payroll/Benefits Technician, Financial Services, 8.0 hours, Effective: January 6, 2017; Daniel Viss, Grounds Team Leader, Maintenance and Operations, 8.0 hours, Effective: January 20, 2017; Stacey Gutierrez, Playground Assistant, Jefferson Elementary, 2.0 hours, Effective: January 20, 2017; Shawna Fadden, Account Technician I, Financial Services, 8.0 hours, Effective: January 18,

2017; Garlene Vallejos, Food Service Assistant I, Natomas High School, 2.0 hours, Effective: January 13, 2017; Rita James, Playground Assistant, Bannon Creek Elementary, 2.0 hours, Effective: February 28, 2017;

Classified Dismissal: Employee No. 7298, Effective: January 18, 2017; Employee No. 7082, Effective: December 5, 2016

Certificated Substitute New Hires: James Donnel, Effective: January 9, 2017; Sean D. Latour, Effective: January 9, 2017; Devyn McDonald, Effective: January 9, 2017; Kelsea Young, Effective: January 9, 2017; Paul Stallard, Effective: January 10, 2017; Jessica Leary, Effective: January 10, 2017; Jean Ritchie, Effective: January 11, 2017; Mao Vang, Effective: January 11, 2017; Emily Vanbecelaere, Effective: January 12, 2017; Robert Whitt, Effective: January 18, 2017; Jesus Lopez, Effective: January 23, 2017; Kelly Kissling, Effective: January 23, 2017 ; Humberto Silva, Effective: January 23, 2017

Classified Substitute New Hires: Lee Solomon, Effective: December 21, 2016; Tatyana Savonik, Effective: December 21, 2016; Sandy VonSchoech, Effective: December 21, 2016; Diana Fountaine, Effective: January 10, 2017; Jermaine Belton, Effective: January 11, 2017; Erica Guzman, Effective: January 11, 2017; Shirelle Behrens, Effective: January 12, 2017; Brian Heinz, Effective: January 13, 2017; Bushra Fraz, Effective: January 23, 2017

Classified Substitute Resignation: Nakisha Williams, Effective: January 20, 2017

XIV.d. Approve Payroll and Claims for January 2017

Quick Summary / Abstract:

William Young, Deputy Superintendent

Recommended Motion:

The Board is asked to approve the Payroll and Claims for January 2017.

Rationale:

This item appears regularly and shows the total monthly payroll and warrants issued. The individual funds' warrant registers and expenditure summaries are attached.

Attachments:

Jan. 2017 Fund Report
Jan.2017 Warrant Register

XIV.e. Approve Acceptance of Donations as Submitted

Quick Summary / Abstract:

William Young, Deputy Superintendent

Recommended Motion:

The Board is asked to accept donations as shown.

Rationale:

The District strongly advocates educational partnerships. We appreciate and recognize the following individuals for being part of our team and thank them for their generosity.
MENTAL HEALTH AND HOMELESS EDUCATION received a $100 donation from Adventure Christian Church of North Natomas and a $1,000 donation from International Cadd Services for Joey's Food Locker.

Joey's Food Locker received 150 Crocheted Hats valued at $450. The hats were donated by Nan S. Ross as part of the NUSD Toys, Food and Toiletries Drive for the Holiday Help for Kids distribution held on December 16, 2016.

H.Allen Hight received a $500 Booksmart Gift Certificate from Atkinson, Andelson, Loya, Ruud and Romo.

XIV.f. Approve the First Quarterly Williams Review Report for Fiscal Year 2016-2017

Quick Summary / Abstract:

Kristen Coates, Assistant Superintendent - School Leadership and Support

Recommended Motion:

The Board is asked to approve the First Quarterly Williams Review Report for 2016-17.

Rationale:

As a result of the *Williams* Settlement, Education Code section 1240 requires that county offices of education visit schools in their country that ranked in deciles 1 to 3 on the 2012 Base Academic Performance Index (API) (*Williams* Schools). Education Code section (EC) 1240(c)(2)(G) requires the county superintendent of schools to send quarterly reports regarding the results of school site visits and reviews conducted each quarter to the governing boards of the school districts with *Williams* schools. The results can then be made public at a regularly scheduled and noticed meeting of each district's governing board.

A summary of the report is below:

- During the first quarter of Fiscal Year 2016-17, Sacramento County Office of Education (SCOE) staff visited the District's six *Williams* schools. The SCOE teams checked for the sufficiency of instructional materials and for good repair of the school facilities. All the schools reviewed in the District were found to have sufficient textbooks. As for the condition of school facilities, four reviewed schools were in exemplary condition and two were in good condition.
- SCOE will review the DIstrict's SARCs beginning in the third quarter to determine accuracy, during the first quarter SCOE conducted no SARC reviews.
- During the first quarter, SCOE conducted no reviews of Teacher Vacancies and Misassignments.
- The District reported no Uniform Complaint Procedures (UCP) filings

in the first quarter.

The full report is attached.

Attachments:

First Quarterly Williams Review Report for FY 2016-2017

XIV.g. Approve the 2015-16 Citizens' Bond Oversight Committee - Measure D Annual Report

Quick Summary / Abstract:

William Young, Deputy Superintendent

Recommended Motion:

The Board is asked to approve the Citizens' Bond Oversight Committee 2015-16 Measure D Annual Report.

Rationale:

The Citizens' Bond Oversight Committee (CBOC) is responsible for ensuring that bond proceeds are expended only for the purpose set forth in the ballot measures. Subcommittees inspect school site facilities, review bond expenditures and analyze the District's efforts to maximize bond proceeds in ways designed to reduce costs and improve efficiency. Per the Bylaws, an annual report will be presented at a public meeting of the Board of Trustees held in February.

The report shall include: a) a statement indicating whether the District is in compliance with the requirements of Article XIII A, Section 1(b)(3) of the California Constitution; and b) a summary of the Committee's proceedings and activities for the preceding year. The attached Measure D annual report was reviewed and approved by the CBOC at a public meeting held on January 23, 2017.

Attachments:

2015-16 Measure D Annual Report

XIV.h. Approve the 2015-16 Citizens' Bond Oversight Committee - Measure J Annual Report

Quick Summary / Abstract:

William Young, Deputy Superintendent

Recommended Motion:

The Board is asked to approve the 2015-16 Citizens' Bond Oversight Committee Measure J Annual Report.

Rationale:

The Citizens' Bond Oversight Committee (CBOC) is responsible for ensuring that bond proceeds are expended only for the purpose set forth in the ballot measures. Subcommittees inspect school site facilities, review bond expenditures and analyze the District's efforts to maximize bond proceeds in ways designed to reduce costs and improve efficiency. Per the Bylaws, an annual report will be presented at a public meeting of the Board of Trustees held in February.

The report shall include: a) a statement indicating whether the District is in compliance with the requirements of Article XIII A, Section 1(b)(3) of the California Constitution; and b) a summary of the Committee's proceedings and activities for the preceding year. The attached Measure J annual report was reviewed and approved by the CBOC at a public meeting held on January 23, 2017.

Attachments:

2015-16 Measure J Annual Report

XIV.i. Approve the Sale and Disposal of Books, Equipment and Supplies

Quick Summary / Abstract:

William Young, Deputy Superintendent

Recommended Motion:

The Board is asked to approve the sale and disposal of books, equipment and supplies per Board Policy 3270.

Rationale:

The items shown on the attached surplus list will be sold or disposed of per Board Policy 3270. Every effort is made to reuse "extra" books, equipment and supplies prior to recommending sale or disposal through Board action. The District contracts with Bay City Surplus who provides an auction model designed to assist districts with surplus disposal by finding buyers for valuable assets through the eBay marketplace. Bay City Surplus manages the auction process in compliance with Education Code and Board Policy.

All items are currently being stored at the District warehouse and yard.

Attachments:

Sale and Disposal List

XIV.j. Approve Change Order No. 2 to the Architectural Services Agreement with Williams + Paddon for the New Classroom Building at Bannon Creek Elementary

Quick Summary / Abstract:

Doug Orr, Associate Superintendent

Recommended Motion:

The Board is asked to approve Change Order No. 2 to the Architectural Services Agreement with Williams + Paddon for the new classroom building at Bannon Creek Elementary.

Rationale:

Change Order No. 2 in the amount of Two Thousand Two Hundred Eighty Dollars ($2,280.00) revises the architectural drawings to include the installation of Diversitrack systems on the classroom walls. Inclusive of Change Orders No. 1 and 2, the total value of the architectural services contract is Two Hundred Ninety Thousand Seven Hundred Dollars ($290,700.00).

Attachments:

Change Order No. 2 Williams + Paddon

XIV.k. Approve Stipulated Expulsion No. 2016-2017 J

Quick Summary / Abstract:

Cecil Duke, Assistant Superintendent – Student Services and Safety

Recommended Motion:

The Board is asked to approve the Stipulated Expulsion Agreement for Student No. 2016-2017 J.

Rationale:

Student 2016-2017 J violated the following Education Codes: 48900(a)(1) and 48900(a)(2).

XV. ACTION ITEMS

Quick Summary / Abstract:

PROCEDURE: Formal action is required on each item which frequently includes discussion prior to the motion. Time is given for public comments.

XV.a. Present and Approve Supplemental Retirement Incentive Plan for Eligible Certificated Non-Management Employees for the 2016-17 Year

Quick Summary / Abstract:

Superintendent Recommends Approval William Young, Deputy Superintendent

Recommended Motion:

The Board is asked to approve the Supplemental Retirement Incentive Plan for Eligible Certificated Non-Management Employees for the 2016-17 Year.

Rationale:

On November 16, 2016, the Board approved Resolution No. 16-23 (Retirement Incentive Plan) made available to the District by the Public Agency Retirement Services (PARS). The Supplemental Retirement Plan (SRP) being offered qualifies under the Internal Revenue Code, Section 403(b).

Enrollment packets were provided to eligible employees on November 17, 2016 followed by a PARS hosted Orientation Workshop held November 29, 2016, and a Walk-In Workshop held January 12, 2017. CalSTRS conducted a Group Benefits Planning workshop for the eligible employees on January 10, 2017.

The Enrollment Window closed on January 20, 2017 with 27 eligible employees submitting required participation materials. As outlined in Resolution No. 16-23, the retirement incentive must meet the District's fiscal and operational objectives in order for the plan to go into effect. Based on the number of confirmed participants and analysis of the potential cost and savings, implementation of the plan will meet fiscal and operational objectives. The analysis method of calculations examined current and future costs and compensation differentials, including projections of all compensation and benefit increases.

XV.b. Present and Possible Approval of Site Placement for Paso Verde

School

Quick Summary / Abstract:

Superintendent Recommends Approval Doug Orr, Associate Superintendent

Recommended Motion:

The Board is asked to receive information on and possibly approve site placement for the new Paso Verde School.

Rationale:

NUSD staff, in conjunction with HMC Architects, has developed three (3) options for placement of the Paso Verde School on the project site. A description, rendering of the placement and the positives ad trade-offs for each option will be presented at the Board Meeting for possible approval of site placement.

XV.c. Approve Resolution No. 17-04, Recognition of a Safe Haven School District

Quick Summary / Abstract:

Superintendent Recommends Approval William Young, Deputy Superintendent

Recommended Motion:

The Board is asked to approve Resolution No. 17-04, Recognition of a Safe Haven School District.

Rationale:

Resolution 17-04 is presented to reaffirm the District's values of diversity and inclusion resolving to provide a safe educational environment that benefits all students by designating Natomas Unified schools as "Safe Havens". Natomas Unified joins other surrounding school districts, educational agencies and municipalities who have already taken similar actions to declare themselves Safe Havens or Sanctuaries. This Resolution clearly states the District's commitment to serve as a Safe Haven for students and families threatened by immigration enforcement or hate crimes and/or discrimination related to immigration status, to the fullest extent provided by the law.

Following approval, the Resolution will be translated into appropriate languages and distributed to all school sites, the District's English Learner Advisory Committee (DLAC) and Site English Learner Advisory Committees (ELAC).

Attachments:

Resolution 17-04 Recog. of a Safe Haven School District

XVI. DISCUSSION

XVI.a. First Reading of Board Policies and Administrative Regulations

Quick Summary / Abstract:

Chris Evans, Superintendent REVISED: BP AR 3311 - Bids NEW: BP AR 3311.1 - California Uniform Public Construction Cost Accounting and Emergency Contracting Procedures; AR 3311.2 - Lease-Leaseback

Contracts; AR 3311.3 - Design-Build Contracts; AR 3311.4 - Procurement of Technological Equipment; and BP 3470 - Debt Issuance and Management

Recommended Motion:

The Board is asked to review the attached Board Policies and Administrative Regulations.

Attachments:

New: BP/AR 3311.1; AR 3311.2; AR 3311.3; AR 3311.4 and BP 3470
Revised: BP/AR 3311 - Bids

XVII. RECEIVE

XVII.a. Cost Information Related to the 2017 Measure J Bonds Issuance and 2017 Refunding Bonds Issuance

Quick Summary / Abstract:

William Young, Deputy Superintendent

Rationale:

Government Code 53509.5 requires that, "After the sale of bonds issued under the authority of this article, the legislative body shall do both of the following: (a) Present actual cost information for the sale at its next scheduled public meeting. (b) Submit an itemized summary of the costs of the bond sale to the California Debt and Investment Advisory Commission."

The attached documents from Government Financial Strategies, inc. (GFSi) include cost information for item (a). GFSi will send the required information for item (b) to the California Debt and Investment Advisory Commission.

Attachments:

Cost Info - 2017 Measure J Bonds Issuance & 2017 Refunding Bonds issuance

XVIII. ADJOURNMENT

Published: February 3, 2017, 4:01 PM