

## **Regular Board Meeting**

**Natomas USD**

**December 14, 2016 6:00PM**

**EDUCATION CENTER - BOARD ROOM 1901 Arena Blvd., Sacramento, CA**

**95834 Closed Session: 6:00 p.m. Open Session: 6:30 p.m.**

### **I. OPEN SESSION**

#### **Quick Summary / Abstract:**

NOTE: Open Session of Board Meetings are video recorded and available for viewing on the District's website at <https://natomasunified.org/board-of-trustees/videos/>. Those in attendance should expect that the recordings will capture all activity and discussions before, during, and after meetings.

### **II. ROLL CALL**

### **III. ANNOUNCEMENT OF ITEMS TO BE DISCUSSED IN CLOSED SESSION**

### **IV. PUBLIC COMMENTS REGARDING CLOSED SESSION ITEMS**

#### **Quick Summary / Abstract:**

PROCEDURE: The Board of Trustees welcomes the public's participation at Board Meetings and has devoted time in the meeting for that purpose. The Board requests that you fill out a Public Comment card and turn it in to the Superintendent's Assistant. Your name will be called under the appropriate agenda item or Public Comment section of the agenda. Presentations from the public are limited to two (2) minutes regarding any item that is within the Board's subject matter jurisdiction. The Board shall limit the total time for public input on each item to 20 minutes. Please note that Government Code Section 54954.2(a) limits the ability of Board Members to respond to public comments. In addition, the Board may not take action on any item which is not on this agenda except as authorized by Government Code 54954.2.

### **V. CLOSED SESSION**

#### **Quick Summary / Abstract:**

PROCEDURE: There are a number of exceptions to the requirement that the public business is done in public. The Legislature has articulated these exceptions because of public necessity for confidentiality or because an open disclosure would violate the privacy rights of an employee or a pupil.

**V.a. Government Code 54954.5 Conference with Real Property Negotiators – Property APN 225-0190-014-0000, 225-0170-064-0000, 225-1250-002-0000, 225-1250-049-0000, 225-1250-048-0000**

#### **Quick Summary / Abstract:**

William Young, Deputy  
Superintendent

### **VI. RECONVENE OPEN SESSION**

### **VII. ROLL CALL/PLEDGE OF ALLEGIANCE**

### **VIII. ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION**

### **IX. OATH OF OFFICE**

#### **Recommended Motion:**

Chris Evans, Superintendent will administer the Oath of Office to \_\_\_\_\_, \_\_\_\_\_, and \_\_\_\_\_.

**IX.a. Superintendent Chris Evans will Administer the Oath of Office to**

**Susan Heredia, Scott Dosick, and Micah Grant**

**Quick Summary / Abstract:**

Chris Evans, Superintendent

**Recommended Motion:**

Superintendent Chris Evans will administer the Oath of Office to Susan Heredia, Scott Dosick, and Micah Grant.

**X. RECEPTION FOR BOARD MEMBERS ELECTED ON NOVEMBER 8, 2016**

**XI. APPROVAL OF THE AGENDA**

**XII. ANNUAL SCHOOL BOARD REORGANIZATION**

**Quick Summary / Abstract:**

Board of Trustees

**Recommended Motion:**

The Board is asked to hold its Annual School Board Reorganization Meeting.

**XII.a. Election of School Board Officers: a) President; b) Vice President; and c) Clerk. Election of Board Representatives: a) County School Boards Association; b) County Committee on School District Organization**

**Quick Summary / Abstract:**

Board of Trustees

**Recommended Motion:**

The Board is asked to hold its Annual School Board Reorganization Meeting.

**XIII. COMMUNICATIONS**

**XIII.a. California Schools Employees Association (CSEA)**

**XIII.b. Natomas Teachers Association (NTA)**

**XIII.c. Student Board Member**

**XIII.d. Board Members**

**XIII.e. Superintendent's Report**

**XIV. PUBLIC COMMENTS**

**Quick Summary / Abstract:**

PROCEDURE: The Board of Trustees welcomes the public's participation at Board Meetings and has devoted time in the meeting for that purpose. The Board requests that you fill out a Public Comment card and turn it in to the Superintendent's Assistant. Your name will be called under the appropriate agenda item or Public Comment section of the agenda. Presentations from the public are limited to two (2) minutes regarding any item that is within the Board's subject matter jurisdiction. The Board shall limit the total time for public input on each item to 20 minutes. Please note that Government Code Section 54954.2(a) limits the ability of Board Members to respond to public comments. In addition, the Board may not take action on any item which is not on this agenda except as authorized by Government Code 54954.2.

**XV. PRESENTATIONS**

**XV.a. Developing State and Local Accountability Systems**

**Quick Summary / Abstract:**

Joel Rabin, Assistant Superintendent - Research and Data

**Rationale:**

The Board will receive a presentation on the developing state accountability system and will hear similarities between the state system and NUSD's local accountability system.

#### **XV.b. The Path Forward**

##### **Quick Summary / Abstract:**

Chris Evans, Superintendent

##### **Rationale:**

The Board will be presented future plans for The Next 5/LCAP engagement. Additional information will be shared on intentional efforts to shift culture further in Natomas Unified.

#### **XV.c. Potential Issuance of (Measure J) Series 2017 General Obligation Bonds, 2017 General Obligation Refunding Bonds and 2017 Certificates of Participation for the Westlake Charter School Project**

##### **Quick Summary / Abstract:**

William Young, Deputy Superintendent

##### **Rationale:**

Representatives from Government Financial Strategies inc., will present information regarding a proposed second Measure J bond sale, options to refinance two prior facility bonds estimated to save taxpayer dollars, and present information for a Certificate of Participation (COP) to provide bridge funding to support the construction and completion of the new Westlake Charter School campus and allowing additional Facility Master Plan projects to be implemented.

#### **XVI. CONSENT ITEMS**

##### **Quick Summary / Abstract:**

PROCEDURE: Generally, routine items are approved by one motion without discussion. The Superintendent or Board member may request that an item be pulled from the Consent Agenda and voted on separately.

##### **XVI.a. Approve the Consent Calendar**

##### **XVI.b. Approve the November 16, 2016 Regular Board Meeting Minutes**

##### **Quick Summary / Abstract:**

Chris Evans, Superintendent

##### **Recommended Motion:**

The Board is asked to approve the November 16, 2016 Regular Board Meeting minutes.

##### **XVI.c. Approve the Personnel Items**

##### **Quick Summary / Abstract:**

Doug Orr, Assistant Superintendent - Human Resources

##### **Rationale:**

**Administrative New Hire:** Diana Curtaz, Coordinator III, Effective November 14, 2016

**Administrative Transfer:** Tonja Jarrell, from Elementary Principal to K-8

School Principal, Effective: October 19, 2016

**Administrative Resignation:** Erin Fischetti, Coordinator III, Effective: November 18, 2016

**Certificated New Hires:** Ving Lee, Teacher, Inderkum High School, Effective: November 1, 2016

**Certificated Resignation:** Mary DeClercq, Teacher, Natomas Gateways Middle School, Effective: November 4, 2016; Haley Harris, Teacher, H. Allen Hight Elementary, Effective: September 30, 2016; Alexandria Weathers, School Psychologist, Effective: November 28, 2016; Erica Sanchez, Teacher, Inderkum High School, Effective: November 18, 2016; Alonzo Garza, Teacher, Natomas Middle School, Effective: December 22, 2016

**Classified New Hires:** Mandilee Comstock, Testing Coordinator, Research and Data Department, 8.0 hours, Effective: November 21, 2016; Sara Duron, Custodian, Natomas Gateways Middle School, 8.0 hours, Effective: November 15, 2016; Paula Villarruel, Instructional Assistant I, Witter Ranch Elementary, 3.5 hours, Effective: November 14, 2016; Nataliya Petrova, Instructional Assistant II, American Lakes Elementary, 4.0 hours, Effective: November 16, 2016; Theresa Garcia, Custodial Team Leader I, Natomas High School, 8.0 hours, Effective: November 16, 2016; Shawna Brown, Office Specialist III, Financial Services, 8.0 hours, Effective: November 28, 2016; Anwar Amin, Food Service Assistant II, Nutrition Services and Warehousing, 6.0 hours, Effective: November 16, 2016; Wendy Agnello, Health Services Assistant I, Inderkum High School, 6.0 hours, Effective: November 18, 2016; Natalie Craig, Playground Assistant, Jefferson Elementary, 2.0 hours, Effective: December 5, 2016; Dannelle Wilson, Bus Driver, Transportation, 6.0 hours, Effective: December 5, 2016; Karen Liburd, Speech and Language Pathologist Assistant, Special Education, 6.0 hours, Effective: December 6, 2016

**Classified Transfers:** Christina Ramirez, Instructional Assistant II, Heron 6.0 hours to Instructional Assistant II, Natomas High School, 6.0 hours, Effective: November 7, 2016; Christa Erlank, Playground Assistant, H. Allen Hight Elementary, 2.58 hours to Instructional Assistant I, H. Allen Hight Elementary, 3.5 hours, Effective: November 7, 2016; Pamela Nabor-Martinez, Instructional Assistant I, NP3 Elementary, 4.0 hours to Instructional Assistant II, Heron School, 6.0 hours, Effective: December 5, 2016

**Classified Resignations:** Patricia Green, Playground Assistant, Natomas Park Elementary, 2.75 hours, Effective: November 10, 2016; Kimberly Martin, Instructional Assistant II, Inderkum High School, 6.0 hours, Effective: December 9, 2016

**Certificated Substitute New Hires:** Cheng Veu, Effective: November 15, 2016; Alex Elias, Effective: November 17, 2016; John Allen, Effective:

November 14, 2016; Jennifer Weber, Effective: November 18, 2016; John Allen, Effective: November 14, 2016; Regina Gemignani, Effective: December 2, 2016; Shabana Malik-Sarwar, Effective: December 5, 2016

**Classified Substitute New Hires:** Deboral Daniel, Effective: November 16, 2016; Kristina McGregor, Effective: November 16, 2016; Pamrik Bedi, Effective: November 8, 2016; Cheng Veu, Effective: November 15, 2016; Rosa Zaragoza, Effective: November 29, 2016

**Classified Substitute Resignations:** Amandeep Kaur, Effective: November 25, 2016; Drew Nichols, Effective: November 10, 2016

#### **XVI.d. Approve Payroll and Claims for November 2016**

##### **Quick Summary / Abstract:**

William Young, Deputy Superintendent

##### **Recommended Motion:**

The Board is asked to approve the Payroll and Claims for November 2016.

##### **Rationale:**

This item appears regularly and shows the total monthly payroll and warrants issued. The individual funds' warrant registers and expenditure summaries are attached.

##### **Attachments:**

November 2016 Fund Report

November 2016 Warrant Register

#### **XVI.e. Approve Donations as Submitted**

##### **Quick Summary / Abstract:**

William Young, Deputy Superintendent

##### **Recommended Motion:**

The Board is asked to approve donations as submitted.

##### **Rationale:**

The District strongly advocates educational partnerships. We appreciate and recognize the following individuals for being part of our team and thank them for their generosity.

MENTAL HEALTH AND HOMELESS EDUCATION received a \$100 donation from Adventure Christian Church of North Natomas and a \$250 donation from Raul Ramirez (PG&E Employee Giving Campaign).

JEFFERSON ELEMENTARY SCHOOL received a \$66 donation from the Wells Fargo Community Support Campaign; a \$246.33 donation from Excel Photographers; and a \$193 donation from the Wells Fargo Matching Gifts Program.

TWO RIVERS ELEMENTARY SCHOOL received a \$1,000 donation from the Two Rivers Parent Teacher Association (PTA) and 57 beanie babies for

student prizes valued at \$350 for Ms. Rodgers' class.

INDERKUM HIGH SCHOOL received a used grand piano valued at \$12,500; donated by Robert Cernohlavek.

**XVI.f. Approve Resolution No. 16-27, Adopting a Conflict of Interest Code, including its Appendix of Designated Employees and Disclosure Categories**

**Quick Summary / Abstract:**

William Young, Deputy Superintendent

**Recommended Motion:**

The Board is asked to approve Resolution No. 16-27, adopting a Conflict of Interest Code, including its appendix of designated employees and disclosure categories.

**Rationale:**

The revision to Board Bylaw and Exhibit 9270 - Conflict of Interest code was approved during the second reading at the November 16, 2016 Regular Board Meeting.

The Political Reform Act, Government Code 87300-87313, requires each public agency in California to adopt a conflict of interest code. Natomas Unified has recently reviewed its positions, and the duties of each position, and has determined that changes to the current conflict of interest code are necessary.

Any earlier resolutions, bylaws, and/or appendices containing the district's conflict of interest code shall be rescinded and superseded by this resolution and appendix.

**Attachments:**

Resolution No. 16-27 Conflict of Interest 12/14/16

**XVI.g. Approve the Board Policies and Administrative Regulations for 2017**

**Quick Summary / Abstract:**

Chris Evans, Superintendent

**Recommended Motion:**

The Board is asked to approve the Board Policies and Administrative Regulations for 2017.

**XVI.h. Approve New Courses for Secondary Schools and the Revision of Current Course Titles**

**Quick Summary / Abstract:**

Angela Herrera, Assistant Superintendent - School Leadership and Support

**Recommended Motion:**

The Board is asked to approve new courses for secondary schools and the revision of current course titles.

**Rationale:**

The Board is asked to approve new courses submitted for Inderkum High

School and Natomas High School. Each year NUSD looks to broaden high school course offerings in order to provide more opportunities for students to become college and career ready. NUSD takes this responsibility very seriously and has developed these courses in accordance with current UC/CSU admissions requirements, modeling after courses in districts or from programs which have already received A-G approval. An in-depth description regarding each course is attached as part of this Board item. These courses may be offered at one or both schools. However, course approval does not guarantee additional FTE of fund allocation. New Course Submissions:

- Mathematics I-II
- Mathematics II-III
- Mathematics III
- Mathematics II Plus
- Mathematics III Plus

In addition, in order to ensure offering courses that are aligned with The College Board (Advanced Placement [AP] courses), International Baccalaureate (IB), UC Doorways (A-G guidelines) and best practice guidelines, we are requesting the following adjustments to current course titles:

Original Course Title	New Course Title
AP Economics <i>(Full-Year Course)</i>	AP Macroeconomics <i>(Half-Year Course)</i>  AP Microeconomics <i>(Half-Year Course)</i>
Edge [Elective or English] A	ELD [Elective or English] A
Edge [Elective or English] B	ELD [Elective or English] B
Edge [Elective or English] F	ELD [Elective or English] F
AP Principles of American Democracy	AP Government and Politics United States
History IB HL1	History IB SL
Introduction to Mandarin	Mandarin IB HL2

#### **Attachments:**

Mathematics I-II  
 Mathematics II Plus  
 Mathematics II-III  
 Mathematics III  
 Mathematics III Plus

## **XVI.i. Approve the 2016-17 Single Plans for Student Achievement**

### **Quick Summary / Abstract:**

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Kristen Coates, Assistant Superintendent - School Leadership and Support

### **Recommended Motion:**

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The Board is asked to approve the 2016-17 Single Plans for Student Achievement (SPSA) from the following schools:

American Lakes Elementary  
Bannon Creek Elementary  
Discovery High  
H. Allen Hight Elementary  
Heron K-8  
Inderkum High  
Jefferson Elementary  
Natomas Gateways Middle  
Natomas High  
Natomas Middle  
Natomas Park Elementary  
Two Rivers Elementary  
Witter Ranch Elementary

### **Rationale:**

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Schools receiving federal categorical funds are required to submit an annual updated Single Plan for Student Achievement (SPSA) to the Board describing how the school will expend the funds to improve student achievement. The process includes examining the effectiveness of current improvement strategies, student achievement data with input from parents, community, advisory committees and staff members. Goals in subject areas are written with actions described to fulfill each goal.

With the adoption of the Local Control Funding Formula (LCFF) which includes requirements to serve Limited English Proficient (LEP), Educationally Disadvantaged Youth (EDY), and foster youth, NUSD has determined to align LCFF expenditures of school site allocations through use of the site's SPSA.

Within the SPSA's targeted goals, actions and expenditures developed by school staff and School Site Council (SSC) are in alignment with district goals, Local Control and Accountability Plan (LCAP) goals and the Local Education Agency (LEA) plan. All plans have been reviewed and approved by SSC's as well as presented to site English Learner Advisory Committee's (ELAC)/English Learner representatives.

### **Attachments:**

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American Lakes Elementary  
Bannon Creek Elementary  
Discovery High  
H. Allen Hight Elementary  
Heron  
Inderkum High



Jefferson Elementary  
Natomas Gateways Middle  
Natomas High  
Natomas Middle  
Natomas Park Elementary  
Two Rivers Elementary  
Witter Ranch Elementary

**XVI.j. Approve Resolution No. 16-28, Authorizing the California State  
Preschool Program (CSPP) Contract and Signatory Authority**

**Quick Summary / Abstract:**

Kristen Coates, Assistant Superintendent - School Leadership and Support

**Recommended Motion:**

The Board is asked to approve resolution 16-28 authorizing California State Preschool Program (CSPP) Contract and Signatory Authority.

**Rationale:**

Natomas Unified School District (NUSD) has received the California State Preschool Program (CSPP) contract for the expansion of preschool programs located at H. Allen Hight and Natomas Park Elementary serving eligible families in the 95835 zip code. Start up contract Fiscal Year (FY) 2015-16 was approved on July 20, 2016. Proposed resolution is for FY 2016-17.

As part of the execution of the contract a Board resolution is required by the California Department of Education (CDE) which authorizes NUSD to enter into contract with CDE for the purpose of providing child care and development services.

The resolution will also designate personnel to sign contract documents. Proposed designated personnel for signing contract documents are: Assistant Superintendent of School Leadership and Support, Kristen Coates, Director of School Leadership and Support, Christine Smith and Director of Budget and Accounting, Vina Guzman.

**Attachments:**

Resolution 16-28

**XVI.k. Approve Change Order No. 1 to the Agreement for DSA Inspection  
Services with A.P. Construction Services for the New Classroom  
Building at Bannon Creek Elementary**

**Quick Summary / Abstract:**

William Young, Deputy Superintendent

**Recommended Motion:**

The Board is asked to approve Change Order No. 1 to the agreement for DSA Inspection Services with A.P. Construction Services for the New Classroom Building at Bannon Creek Elementary.

**Rationale:**

A.P. Construction Services original agreement amount for DSA Inspection Services was Twenty Five Thousand Dollars (\$25,000.00). Due to the

extension in the project timeline, there will be an increase in the hours required to complete the project. A.P. Construction Services has proposed a change order in the amount of Five Thousand Dollars (\$5,000.00) to close out the project, bringing the total agreement amount to Thirty Thousand Dollars (\$30,000.00).

**Attachments:**

Change Order No. 1 DSA Inspection Services - A.P.

**XVI.I. Approve Change Order No. 2 to The Architectural Services Agreement with Nacht & Lewis for the Multiple Site Security Fencing Project**

**Quick Summary / Abstract:**

William Young, Deputy Superintendent

**Recommended Motion:**

The Board is asked to approve Change Order No. 2 to the Architectural Services Agreement with Nacht and Lewis for the Multiple Site Security Fencing Project.

**Rationale:**

New security fencing was installed at Natomas Park and Witter Ranch Elementary schools. After installation it was determined that revisions were required to the ornamental gate details. Nacht and Lewis provided a change order in the amount of Two Thousand Five Hundred Sixty Five Dollars (\$2,565.00).

**Attachments:**

Change Order No.2 Arch Services Agreement - NLA

**XVI.m. Approve Agreement for DSA Inspection Services with A.P. Construction Services for the New Classroom Building at Natomas Park Elementary**

**Quick Summary / Abstract:**

William Young, Deputy Superintendent

**Recommended Motion:**

The Board is asked to approve an agreement for DSA Inspection Services with A.P. Construction Services for the New Classroom Building at Natomas Park Elementary.

**Rationale:**

Inspection services are required by the Division of the State Architect. An inspector is required to monitor installation of all materials and labor performed to assure it is in compliance with the DSA approved documents.

A.P. Construction Services provided a proposal in the amount of Eighty Thousand Dollars (\$80,000.00) to provide DSA Inspection Services for the New Classroom Building at Natomas Park Elementary.

**Attachments:**

DSA Inspection Services NPE New Classroom Building

**XVI.n. Approve Agreement for Special Inspection Services with Geocon Consultants, Inc. for the New Classroom Building at Natomas Park Elementary**

**Quick Summary / Abstract:**

William Young, Deputy Superintendent

**Recommended Motion:**

The Board is asked to approve an agreement for Special Inspection Services with Geocon Consultants, Inc. for the New Classroom Building at Natomas Park Elementary.

**Rationale:**

Special Inspection Services are required by the Division of State Architect. A special inspector is required to test the strength of the materials used in construction. Geocon Consultants, Inc. provided a proposal for Special Inspection Services for the New Classroom Building at Natomas Park Elementary in the amount of Forty Nine Thousand Eight Hundred Seventy Dollars (\$49,870.00).

**Attachments:**

Special Inspections Agreement NPE New Classroom Building

**XVI.o. Approve Change Order No. 2 with Geocon Consultants, Inc. for Special Inspection Services at STAR Academy**

**Quick Summary / Abstract:**

William Young, Deputy Superintendent

**Recommended Motion:**

The Board is asked to approve Change Order No. 2 with Geocon Consultants, Inc. for special inspection services at STAR Academy.

**Rationale:**

Change Order No. 2 with Geocon Consultants, Inc. for the STAR Academy project accommodates the need for additional inspection services due to the pace of construction and prolonged duration of welding inspections. Change Order No. 2 is in the amount of Twenty Thousand Four Hundred Eleven Dollars (\$20,411.00). The total contract with Geocon Consultants, inclusive of Change Orders No. 1 and 2 is One Hundred Fifty Thousand One Hundred Twenty Four Dollars (\$150,124.00).

**Attachments:**

Change Order No. 2 Special Inspection STAR Academy

**XVI.p. Approve Change Order No. 8 with Landmark Construction for STAR Academy**

**Quick Summary / Abstract:**

William Young, Deputy Superintendent

**Recommended Motion:**

The Board is asked to approve Change Order No. 8 with Landmark Construction for the Natomas Charter School STAR Academy.

**Rationale:**

Change Order No. 8 with Landmark Construction for the STAR Academy

revised eight (31) contract items resulting in an additive change order in the amount of Three Hundred Forty Eight Thousand Six Hundred Twenty One Dollars and Sixty Six Cents (\$348,621.66) (1.69% of the construction services contract). This will be the final change order for Landmark Construction.

**Attachments:**

Change Order No. 8 STAR Academy - Landmark Construction

**XVI.q. Approve a Notice of Completion for the Natomas Charter School STAR Academy**

**Quick Summary / Abstract:**

William Young, Deputy Superintendent

**Recommended Motion:**

The Board is asked to approve a Notice of Completion for the Natomas Charter School STAR Academy.

**Rationale:**

On August 31, 2015 a contract with Landmark Construction was approved for Twenty Million Six Hundred Thousand Dollars (\$20,600,000). Inclusive of eight change orders the final contract amount was Twenty One Million Eight Hundred Thirty Thousand One Hundred Forty Three Dollars and Thirty Four Cents (\$21,830,143.34). Work was fully completed on November 9, 2016. In order to close out the contract and contract payments, a Notice of Completion must be approved for this project. As required to begin the lien period the Notice of Completion must be filed with the County of Sacramento post Board approval.

**Attachments:**

Notice of Completion STAR Academy

**XVII. PUBLIC HEARING**

**XVII.a. Educator Effectiveness Plan**

**Quick Summary / Abstract:**

William Young, Deputy Superintendent Heather Garcia, Associate Superintendent - School Leadership and Support

**Recommended Motion:**

The Board is asked to receive public comments regarding Senate Bill 77 Section 58 Grant Plan, also known as the Educator Effectiveness Plan.

**Rationale:**

The Educator Effectiveness Plan provides funding for professional development in the form of a one-time funding grant to county offices of education, school districts and charter schools. Basic mandates of the plan include: 1. The grant is one-time funding and will not be extended nor duplicated; 2. Each district will receive \$1466 per certificated employee (both teacher and administrator); 3. It must only be used for professional development of certificated staff; (Paraprofessionals who spend the majority of their day directly working with students in the classroom may also be included); and 4. The district must share the general plan in a public meeting and then the board must approve the plan at a subsequent

meeting. By July 1, 2018 the district must provide CDE the final expenditure and implementation report. The plan will be presented to the Board for review and action at a future Board meeting.

## **XVIII. ACTION ITEMS**

### **Quick Summary / Abstract:**

PROCEDURE: Formal action is required on each item which frequently includes discussion prior to the motion. Time is given for public comments.

#### **XVIII.a. Approve the Associate Superintendent Employment Agreement between the Natomas Unified School District and Doug Orr**

##### **Quick Summary / Abstract:**

Superintendent Recommends Approval Chris Evans, Superintendent

##### **Recommended Motion:**

The Board is asked to approve the Associate Superintendent Employment Agreement between the Natomas Unified School District and Doug Orr.

##### **Rationale:**

Mr. Orr's promotion is the result of increased responsibilities and a desire for continued continuity among senior leadership when possible. Mr. Orr will assume direct responsibility for Constituent and Customer Service and a planned new Welcome Center that will endeavor to provide "One Stop" customer service for families in our district. Mr. Orr's promotion does NOT include a salary increase for the current year. His salary for 2017-2018 will remain the same as he would have earned in his current role.

##### **Attachments:**

Associate Superintendent Employment Agreement - Doug Orr 12-14-16

#### **XVIII.b. Approve Resolution No. 16-29, Renewing the Charter Granted to Natomas Charter School [Ed. Code sections 47605(b) and 47607(a)]**

##### **Quick Summary / Abstract:**

Superintendent Recommends Approval Angela Herrera, Assistant Superintendent - School Leadership and Support

##### **Recommended Motion:**

The Board is asked to approve Resolution No. 16-29, Renewal of the Charter granted to Natomas Charter School.

##### **Attachments:**

- 1) Resolution No. 16-29 Renewing the Charter granted to Natomas Charter School
- 2) Exhibit A - NCS Renewal Petition 2017-2022

#### **XVIII.c. Approve Nominations for CSBA Delegate Assembly**

##### **Quick Summary / Abstract:**

Board of Trustees

##### **Recommended Motion:**

Each year, member boards elect representatives from 21 geographic regions to CSBA's Delegate Assembly. The Delegate Assembly is a vital link in the association's governance structure and sets the general policy direction for the association. Nomination and Candidate Biographical Sketch

Forms for CSBA's Delegate Assembly are now being accepted until Saturday, January 7, 2017. The following documents are attached:

- Memorandum from CSBA President Chris Ungar
- List of all Delegates with Expiration Terms
- Delegate Assembly Nomination Form
- Candidate Biographical Sketch Form
- FAQ regarding Delegate Assemble Nominations and Elections

**Attachments:**

2017 CSBA Delegate Assembly Nomination Packet

**XVIII.d. Present and Approve the 2016-2017 First Interim Budget Report and Positive Certification**

**Quick Summary / Abstract:**

Superintendent Recommends Approval William Young, Deputy Superintendent

**Recommended Motion:**

The Board is asked to approve the 2016-2017 First Interim Budget Report and Positive Certification.

**Rationale:**

In accordance with Education Code 42130, school district governing boards are required to certify twice a year regarding the district's ability to meet its financial obligations for the remainder of the current fiscal year and two subsequent fiscal years. These certifications are known as Interim Reports. Interim Reports are based on criteria and standards adopted by the State Board of Education pursuant to Education Code Section 33127. The attached First Interim Report for 2016-17 shows the financial condition of the district as of October 31, 2016. The projection supports that the District will be able to meet its financial obligations for the current and two subsequent years. Therefore, the Natomas Unified School District certifies that its financial condition is positive.

The 2016-17 First Interim Report is attached.

**Attachments:**

2016-17 First Interim Report

**XVIII.e. Approve Resolution No. 16-30, to Commit General Fund Balance, 2016-2017 First Interim**

**Quick Summary / Abstract:**

Superintendent Recommends Approval William Young, Deputy Superintendent

**Recommended Motion:**

The Board is asked to approve Resolution No. 16-30 to Commit General Fund Balance, 2016-2017 First Interim.

**Rationale:**

Education Code, Governmental Accounting Standards Statement 54, and Board Policy 3100 requires the Governing Board to classify fund balances within five categories:

1. Nonspendable fund balance includes amounts that are not expected to

be converted to cash, such as resources that are not in a spendable form (e.g., inventories and prepaids) or that are legally or contractually required to be maintained intact.

2. Restricted fund balance includes amounts constrained to specific purposes by their providers or by law.

3. Committed fund balance includes amounts constrained to specific purposes by the Board. For this purpose, all commitments of funds shall be approved by a majority vote of the Board. The constraints shall be imposed no later than the end of the reporting period of June 30, although the actual amounts may be determined subsequent to that date but prior to the issuance of the financial statements.

4. Assigned fund balance includes amounts which the Board or its designee intends to use for a specific purpose but do not meet the criteria to be classified as restricted or committed. The Board delegates authority to assign funds to the assigned fund balance to the Superintendent or designee and authorizes the assignment of such funds to be made any time prior to the issuance of the financial statements.

5. Unassigned fund balance includes amounts that are available for any purpose.

The attached Resolution recommends \$8,934,907 be designated as committed funds from the 2016-2017 General Fund ending balance as of First Interim reporting.

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**Attachments:**

Resolution No. 16-30 Commit General Fund Balance 2016-17

**XVIII.f. Approve the 2015-2016 Independent Audit****Quick Summary / Abstract:**

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Superintendent Recommends Approval William Young, Deputy Superintendent

**Recommended Motion:**

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The Board is asked to approve the 2015-2016 Independent Audit report.

**Rationale:**

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Per Education Code 41020 a report of each local educational agency audit for the preceding fiscal year shall be filed with the Sacramento County Office of Education, California Department of Education, and the State Controller by December 15th. Further, by January 31st of each year, the governing body of each local education agency shall review, at a public meeting, the annual audit of the local education agency for the prior year, per Education Code 41020.3.

The Independent Audit is being prepared by the accounting firm of Crowe Horwath LLP and includes a review of the NUSD 2015-16 financial statements and governmental activities. The Independent Audit report will be available at the Board meeting.

**XVIII.g. Approve the 2015-2016 Bond Performance Audits for Measure D and Measure J****Quick Summary / Abstract:**

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Superintendent Recommends Approval William Young, Deputy  
Superintendent

**Recommended Motion:**

The Board is asked to approve the 2015-2016 Bond Performance Audits for Measure D and Measure J.

**Rationale:**

Proposition 39 stipulates the rules and requirements for a 55% General Obligation Bond. One of the requirements is an Annual Performance Audit consisting of an independent financial audit and independent performance audit. The Performance Audits for Measure D and Measure J will be presented to the Citizens' Bond Oversight Committee at the January 23, 2017 meetings. Gilbert Associates, Inc, independent auditors, tested bond expenditures, fiscal reports, and fiscal procedures. These tests indicated that the Natomas Unified School District expended Measure D and Measure J General Obligation Bond funds for the year ended June 30, 2016 only for the specific projects developed by the District's Board of Trustees and approved by the voters. The reports indicate that the District's bond expenditures, fiscal processes, and Citizen's Bond Oversight Committees are in accordance with the requirements of Proposition 39, as specified by Section 1(b)(3)(C) of Article XIII A of the California Constitution. Measure D and Measure J Performance Audits are attached.

**Attachments:**

Measure D Performance Audit (June 30, 2016)

Measure J Performance Audit (June 30, 2016)

**XVIII.j. Approve Construction Services Agreement with The Boldt Company for the New Classroom Building at Natomas Park Elementary**

**Quick Summary / Abstract:**

Superintendent Recommends Approval William Young, Deputy  
Superintendent

**Recommended Motion:**

The Board is asked to approve a construction services agreement with The Boldt Company for the New Classroom Building at Natomas Park Elementary.

**Rationale:**

On November 29, 2016 bids were submitted for the Natomas Park Elementary New Classroom Building project. Ten contractors submitted bids, The Boldt Company provided the lowest responsive bid in the amount of Five Million Eight Hundred Seventy Two Dollars (\$5,872,000.00). The Bold Company is a pre-qualified general contractor with the District.

**Attachments:**

Construction Services Agreement NPE New Classroom Building

**XVIII.k. Approve an Amendment to the Facilities Use Agreement Between Natomas Unified School District and Leroy Greene Academy**

**Quick Summary / Abstract:**

Superintendent Recommends Approval Angela Herrera, Assistant



Superintendent - School Leadership and Support

**Recommended Motion:**

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The Board is asked to approve an amendment to the Facilities Use Agreement between Natomas Unified School District and Leroy Greene Academy.

**Rationale:**

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At the November 16, 2016 Board meeting, Resolution 16-26 was approved renewing the charter granted to Leroy Greene Academy. As a part of the process, an amendment to the Facilities Use Agreement (FUA) has been drafted and reviewed by NUSD staff. The amended FUA will be in effect from July 1, 2017 to June 30, 2022.

**Attachments:**

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Amendment to the Facilities Use Agreement for Leroy Greene Academy

**XIX. ADJOURNMENT**

Published: December 9, 2016, 5:32 PM